



**City of El Segundo  
Arts and Culture Advisory Committee**

Meeting Minutes  
for October 26, 2021 5:30 p.m.  
Zoom

Land Acknowledgement: We acknowledge that we are holding this meeting on the traditional, ancestral, and unceded territory of the Tongva. We recognize the Tongva people as the traditional land caretakers of Tovaangar (Los Angeles basin, So. Channel Islands). We also acknowledge that Los Angeles County is home to the largest Indigenous populations in the U.S.

**A. CALL TO ORDER**

1. The meeting was called to order at 5:30 p.m. by Chairperson Neal Von Flue.

**B. ROLL CALL**

1. Members present: Joanne Bowe, Jane Burrell, Maureen Kingsley, Michael Kreski, Brian Mitchell, Joan Palmer, Eva Sweeney, Tanya Taylor, and Chairperson Neal Von Flue.
2. City Council Liaisons:  
  
Councilmember Lance Giroux – not present  
Councilmember Scot Nicol – not present
3. City Staff Liaisons present: Senior Librarian Julie Todd and Cultural Arts Coordinator Sam Lee.

**C. PRESENTATIONS - NONE**

**D. PUBLIC COMMUNICATIONS - NONE**

**E. APPROVAL OF MINUTES for September 28, 2021**

1. Approval of Minutes of the Arts and Culture Advisory Committee Regular Meeting of September 28, 2021.

Eva Sweeney pointed out a discrepancy in the minutes. She recalled that the ACC had voted on something about the policy for public art that David King had addressed in the previous ACC meeting. She remembered that Tanya Taylor had seconded the motion, which was initiated by Mark Knight. Tanya remembered the discussion was focused on the usage policy for public art, which would be posted

on the City's or the Library's website. Also, David King would help put together language that would be approved by the City and then be shared with the ACC. The public art policy would point individuals to the appropriate copyright laws instead of a list of dos and don'ts. Additionally, creating a procedure for approving requests from the public for the use of public artwork was discussed. Neal Von Flue asked if Sam could go back through the notes or recording and reflect that vote in the minutes. Sam confirmed that he could revisit the notes and revise the minutes accordingly if needed. Sam added that he thought that the motion was to create a policy that he would then share with the ACC. Notes from David King's input indicated that Sam would be the point of contact for any requests from the public. Neal asked Julie if the ACC can approve the minutes pending the suggested edits. Julie replied yes, that has been done before. An ACC member would need to make a motion to approve the minutes pending the revision. Sam apologized to the ACC and made sure to revise the minutes properly.

A verbal vote was taken by Julie Todd.

MOTIONED by Jane Burrell and SECONDED by Neal Von Flue to approve the minutes pending the changes to H-1 of the September 28, 2021, to include the verbal vote to create public art guidelines that would direct the public to copyright laws. Motion CARRIED 9-0.

## **F. SPECIAL BUSINESS - NONE**

## **G. UNFINISHED BUSINESS - NONE**

## **H. NEW BUSINESS**

1. Vote to approve resolution for the ACC to continue meeting via Zoom teleconferencing (Julie Todd/15 minutes)

Recommendation: Approval

Julie reported the City is suggesting a resolution for the Boards and Commissions to continue meeting virtually as long as the pandemic is still considered an emergency and until the City Manager's Office determines otherwise. This will be a recurring item on each month's agenda and the ACC will take a vote until the City Manager's Office determines otherwise. Julie hoped that everyone has had a chance to review the supporting materials and attachments sent out ahead of time with the agenda. Julie asked if anyone had any questions before the voting began.

Neal Von Flue had a clarification question. He mentioned that meeting virtually was a state emergency action/protocol. Do we know if that the action ended yet? If so, that would give the City the allowance for the City to hold the meetings virtually. Julie responded that the emergency mandate is still in effect and that there was an amendment with virtual meetings in relation to the Brown Act, exempting CCB members from posting agendas at their residence or locations

they join the meeting from. Neal Von Flue confirmed that this clarified the request to vote on the resolution.

A verbal vote was taken by Julie Todd.

MOTIONED by Neal Von Flue and SECONDED by Brian Mitchell to approve resolution for the ACC to continue meeting via Zoom teleconferencing. Motion CARRIED 9-0.

## **I. GOVERNANCE**

Sam Lee provided an update to the ACC for the different City Council approved initiatives. With the Festival of Holidays, Julie and Sam have reached out to other City departments including PD, Public Works, FD, Streets, Parks and all are aware of the plans for the Festival. Numbers have started to come in for cost estimates. Sam has spent the last two weeks on procuring entertainers/performers/musicians that represent the different holidays for the event. Sam thanked Jane and Maureen for their suggestions and recommendations. Six performances are planned for a four-hour window. There will be four hands-on craft stations, including dreidel painting, diya lamps making, gingerbread cookie decorating. For entertainment, we hope to celebrate the various cultures by featuring different performance groups such as Bollypop LA, Leimert Park Drum Circle with West African drumming and dancers, members of the El Segundo High School Symphony Orchestra will also perform.

Jane Burrell asked if the ACC could help in any way. Sam appreciated Jane's question and responded that by the following week, he would be able to identify the type of help needed for the event. Sam mentioned that he would reach out to individual members of the ACC, if needed. He stated that he and Julie might need help from the ACC members for decorations and greeters. Sam pointed out that Julie has been working with some of the service groups to elicit their help.

Maureen Kingsley asked about the planner and how that is going. Sam responded that the planner has been helpful. On Day 1, the planner had already created a design layout for the City Hall Plaza. Julie added that the planner has been helpful. It is also reassuring to have someone who is focused on the details of the event and has ample experience in event planning. Maureen asked if Julie and Sam received any feedback from residents who celebrate other holidays besides Christmas. Sam reported that a few of the Indian residents in El Segundo have by providing feedback about Diwali. He mentioned that one of the parents will be choreographing a dance piece with the Indian kids, so they will be performing at the event.

Brian Mitchell asked if Sam and Julie had reached out to the community cable group for documenting the planning of the event or streaming the performances. Sam thought it was a great idea. Julie added that El Segundo Media is aware of the program and will be helping to cover the event. Julie will reach out to Darnell Jenkins to see if the City can stream the event; she reported that she is working with Mike Bell for the lighting and sound. He might be able to also help with the streaming.

Sam reported on the TEDxEISegundo initiative. At this moment, the working group is identifying a list of potential speakers. Julie and Sam are working on creating the text/copy for the theme of innovation to frame the event. Neal asked if the list of potential speakers and the theme a part of the getting the licensing from TED. Sam mentioned that he hasn't looked at that just yet. The group is also trying to get a license but there are still questions that need to be answered by TED. Julie added that Jane Burrell offered to apply for the TED license, but she is not a City employee. Brian mentioned that Jane is a resident though and is not understanding why the City staff needs to be the license holder. Because TEDxEISegundo is a City program, Julie needs to make sure that the application process will meet the City requirements. Eva is hoping that the team who runs TEDxManhattanBeach can provide clarification at their November 6 event where Eva would introduce Sam and Julie to the two main individuals who organize TEDxManhattanBeach. Eva believes that they had to create a non-profit to take in the ticket sales and that non-profit company has liability insurance.

Sam reported that the deadline to apply for the Poet Laureate program is Friday, October 29, 2021. Thereafter, the selection process will begin. The applications are being archived as they come in. Neal asked how many applications the City got so far. Sam responded that there are two but is expecting a few more. Neal also asked what the process was for approval? What were the next steps after the deadline closed? Sam mentioned that Julie and Sam would determine the selection committee, which would be made up of an ACC representative, a DEI committee representative, and a third representative.

Neal asked Sam about another RFQ for an Artist Registry that Neal recently saw. Sam reported that there are two RFQs circulating currently. One is for the Prequalified Artist Pool and the other, Prequalified Musician Pool; both are limited to artists and residents within the LA County. These RFQs grew out of the *Art+Dine* series, which was created for the outdoor enhancement initiative. The purpose for creating these two pools was to provide equity to all, so they can submit applications to be included in these pre-existing pools for upcoming creative opportunities. Julie and Sam can draw from these two existing pools and would also bypass the need for individual RFQ/RFP for future public art initiatives. For example, if an artist/musician opportunity arose, then Julie and Sam could reach out to appropriate individuals for interest and availability. The deadline for submittal is Friday, March 22, 2022. However, the RFQs encourage applicants to apply as soon as possible because artist/musician opportunities could be available soon. Neal asked if there was one more e-mail push that the City could do. Sam mentioned he could try to do that although he had already reached out to all the local universities and community college English and Creative Writing departments as well as literary organizations throughout LA County.

## **J. ADVISORY COMMITTEE MEMBER COMMENTS**

Joanne Bowe – no comments.

Jane Burrell – no comments.

Maureen Kingsley – no comments.

Michael Kreski – no comments.

Brian Mitchell – no comments.

Joan Palmer – no comments.

Eva Sweeney – Eva invited everyone to ESMoA's opening exhibition on Saturday, October 30, from 5 to 8 pm. The exhibition is titled *Blue*. This group show has mainly Los Angeles-based artists.

Tanya Taylor – no comments.

Neal Von Flue – Neal thanked everyone and expressed his appreciation to the members of the ACC and city staff.

CITY COUNCIL LIAISON COMMENTS – NONE

Councilmember Lance Giroux – not present

Councilmember Scot Nicol – not present

## **K. CITY LIAISON UPDATES**

1. Julie Todd shared that Maureen Kingsley performed in the “Baby Snooks and Daddy Halloween Show” on Saturday, October 23, in the community room of the El Segundo Public Library. It was the first readers theater program based on the old-time radio shows from the 1940s. Julie wanted to thank Maureen and the other performers for their commitment and time in rehearsals and the actual performance. Delores McAllister, a former ACC member, was the director. One of the performers was 98 years old.

## **L. ADJOURNMENT** – Meeting adjourned at 6:31 PM.

NEXT MEETING: A Special Meeting will be held on Tuesday, November 16, 2021 at 5:30 p.m., via Zoom.

Posted by: Sam Lee

Date & Time: