



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: March 9, 2021

MEETING TIME: 7:00 p.m.

MEETING PLACE: ZOOM MEETING

DUE TO THE COVID-19 EMERGENCY,
THIS MEETING WILL BE CONDUCTED
PURSUANT TO THE GOVERNOR'S
EXECUTIVE ORDER N-29-20.

How Can Members of the Public Observe and Provide Public Comments?

Residents are strongly encouraged to participate remotely in the virtual Library Board of Trustees Meeting via Zoom (Meeting ID 972 0051 0942 | Passcode 609882). Members of the Public may provide comments electronically by sending them to Executive Assistant Jessie LeMay (jlemay@elsegundo.org/310-524-2770), with a limit of 150 words and accepted up until 30 minutes prior to the meeting. The emails will be read to the Library Board of Trustees during public communications and are subject to disclosure under the Public Records Act.

Additional Information

The Library Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Library Board of Trustees, and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is five minutes per person, maximum 30 minutes.

Before speaking to the Library Board of Trustees, please state: your name, residence, and the organization you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

- Carol Ericson
- David Jonta
- Janice Merva

- Kristie Sherrill
- Sara Whelan

C. PRESENTATIONS

1. Eagle Scout Project

Jack Crawford presents the website he developed with Senior Librarian Julie Todd highlighting the John Van Hamersveld DWP Water Tank Mural as well as his conceptual design for a viewing station and signage planned for Grand Avenue.

2. Center Street School and El Segundo High School Modernization Projects

Senior Librarian Kristina Kora-Beckman and District Librarian Joanne Gen share preliminary plans for upcoming renovations of the Center Street and El Segundo High School libraries.

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for January 12, 2021

F. SPECIAL ORDERS OF BUSINESS — NONE

G. NEW BUSINESS — NONE

H. UNFINISHED BUSINESS

1. COVID-19 Update and El Segundo Public Library Reopening Plan

Senior Librarian Mark Herbert and Community Services Director Melissa McCollum provide updates about COVID-19 transmission in LA County, related Public Health safety orders and guidance, and the El Segundo Public Library's phased reopening plan.

I. REPORT — COMMUNITY SERVICES DIRECTOR (No Board Action Required)

1. Discussion of Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library, School Libraries, and Recreation Division.

K. REPORT — SCHOOL DISTRICT LIBRARIAN (No Board Action Required)

1. Report on the School Libraries, including those at El Segundo High School, Center Street School, Richmond Street School, and El Segundo Middle School.

I. REPORTS — FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, History Committee Activities, Special Events and Other Items Related to Friends of the Library Business

a. President's Report

b. History Committee Report

L. BOARD MEMBER COMMENTS —

M. ADJOURNMENT —

POSTED BY: _____

DATE: _____

TIME: _____



**CITY OF EL SEGUNDO
LIBRARY SERVICES DEPARTMENT**

DATE: March 5, 2021
TO: Library Board of Trustees
FROM: Melissa McCollum, Community Services Director
SUBJECT: El Segundo Public Library and Community Services Updates

Book to Action Details

Read The Nature Fix: Why Nature Makes Us Happier, Healthier, and More Creative by Florence Williams during this year's Book to Action Program. Free copies are available via Library to Go as supplies last.

Additional opportunities include:

April 17: Socially Distanced Litter Clean-up (10 AM-12 PM)

Virtual Trash to Treasure Art Making Workshop for Kids and Families led by Grades of Green (1:30-3 PM)

Virtual Happy Hour Art Workshop led by ESMoA. Bring your litter, recyclables, and Happy Hour refreshments (4-5:30 PM)

April 22: Virtual Conversation with Josh Tickell, environmental thought leader and award winning director and author of Kiss the Ground (6 PM)

April 28: Virtual Book Discussion led by Florence Williams (6:30 PM)

The California Center for the Book scheduled two additional virtual discussions for Book to Action participants. Registration details will be available soon (space limited).

April 21: Virtual Conversation with Ibram X. Kendi, author of How to be an Antiracist (5:30 PM)

April 26: Virtual Conversation with Lori Gottlieb, author of Maybe You Should Talk to Someone (6 PM)

Children's Library Reorganization

Staff continues to update and organize the children's book collection, including merging and shifting youth fiction to make it easier for community members to locate books. Storage and workroom areas have been cleaned and organized during the building's closure. Other

preparations, including updating and relocating public computers, continue in anticipation of moving to the next phase of reopening when LA County enters the Red Tier under the State's Blueprint for a Safer Economy – <https://covid19.ca.gov/safer-economy/>

Library Manager and Cultural Arts Coordinator Recruitments

Library Manager interviews are scheduled for March 11, 2021. Over sixty applications have been received for the new Cultural Arts Coordinator position. Interviews are currently scheduled for March 15, 2021.

Library Park Activation Project

Engineering, hardscape, and landscape design continue for the Learning Garden and Storybook Loop. Plans should be available for input from stakeholders and the Development Services Department soon (March/April 2021).

FY 2021-2022 Budget

Preliminary budget discussions are underway due to the upcoming shift in the City's Fiscal Year (from October-September to July-June). A Budget Study Session with the City Council is currently scheduled for April 20, 2021 from 2-4 PM.