



CITY OF EL SEGUNDO LIBRARY BOARD OF TRUSTEES REGULAR MEETING AGENDA

MEETING DATE: March 10, 2020

MEETING TIME: 7:00 p.m.

MEETING PLACE: El Segundo Public Library
Rose Garden Room
111 W. Mariposa Avenue
El Segundo, CA 90245

The Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items.

Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the Board of Trustees' subject-matter jurisdiction and items listed on the Agenda during the **Public Communications** portion of the meeting. The time limit for comments is generally limited to five minutes per person.

Before speaking to the Board of Trustees, please come to the podium and state: Your name and residence and the organization you represent, if desired. Please respect the time limits. While all comments are welcome, the Board of Trustees may not take action on any matter not on this Agenda. Board of Trustees members may respond to comments after Public Communications is closed.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk (310) 524-2305. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CALL TO ORDER

B. ROLL CALL

- | | |
|--|---|
| <input type="checkbox"/> Carol Ericson | <input type="checkbox"/> Kristie Sherrill |
| <input type="checkbox"/> David Jonta | <input type="checkbox"/> Sara Whelan |
| <input type="checkbox"/> Janice Merva | |

C. PRESENTATIONS — NONE

D. PUBLIC COMMUNICATIONS (Related to City Business only and for which the Advisory Committee is responsible – 5 minutes per person; 30 minutes total).

E. APPROVAL OF MINUTES for January 14, 2020

F. SPECIAL ORDERS OF BUSINESS — NONE

G. NEW BUSINESS

1. Library Services Department Reorganization Proposal

Introduction of proposed changes to the Library Services Department, including hiring an Arts and Culture Coordinator instead of a Librarian I for a current vacancy.

Recommendation:

1. Discussion and possible action.

2. Staff Training Day Proposal

Update about FY 2019-2020 professional development strategies, including a Staff Training Day currently being planned for Wednesday, May 27 from 10 AM – 4 PM.

Recommendation:

1. Discussion and possible action.

H. UNFINISHED BUSINESS

1. National Library Week Celebration

Updates about the National Library Week Breakfast planned for Wednesday, April 22 at 9:30 AM.

Recommendation:

1. Discussion and possible action.

I. REPORTS — LIBRARY DIRECTOR (No Board Action Required)

- 1. Discussion of Library Programs, Services, Budget, Material Collections, Facility Maintenance, Personnel Changes, and Other Items Related to the Administration of the El Segundo Public Library.**

J. REPORTS — SCHOOL DISTRICT (No Board Action Required)

- 1. Report on the School Libraries, including those at El Segundo High School, Center Street School, Richmond Street School, and El Segundo Middle School.**

- a. Library Director's Report**

b. School District Librarian's Report

K. REPORTS — PRESIDENT, FRIENDS OF THE LIBRARY (No Board Action Required)

1. Report on Book Sales, Donations, Historical Committee Activities, Special Events and Other Items Related to Friends of the Library Business.

b. President's Report

c. History Committee Report

L. BOARD MEMBER COMMENTS —

M. ADJOURNMENT —

POSTED BY: _____

DATE: _____

TIME: _____